

Report of the Area Leader – South East Leeds

Report to Outer East Leeds Area Committee

Date: 11th December 2012

Subject: Well Being Budget (Revenue) 2012/13

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report updates members on the Well Being Budget for Outer East in 2012/13 and how Area Committee decided to allocate the funds against specific work streams. It also seeks approval for new project work.

Recommendations

2. Members are requested to:
 - a) Note the position of the Well Being Budget.
 - b) Agree to fund a Neighbourhood Improvement Officer for a 12 month period.
 - c) Note progress regarding discussions with NET.
 - d) Approve £2,865 towards Primrose House sheltered complex disabled wc
 - e) Approve £2,233 towards Staithe's Riverside Sensory Garden Project
 - f) Approve £2,250 towards Temple Newsam Park Run
 - g) Approve £10,000 toward Ninelands Land Zebra Crossing
 - h) Note the Small Grants approved to date

1 Purpose of this report

1.1 This report reminds Members of the Well Being Budget allocated to Outer East in 2012/13 and how Area Committee agreed to allocate the funds against specific work streams. It also requests funding for specific projects in Outer East.

2 Background information

2.1 The Well Being Budget allocated to Outer East for 2012/13 is £185,220. The carry over figure from 2011/12 is £35,873 providing a total budget of £221,093.

2.2 The budget had one commitment of £33,000 to fund the annual cost of its 11 LeedsWatch CCTV cameras.

2.3 At its May 2012 meeting, Area Committee agreed to set aside funding for:

- Dedicated Probation Services 'Community Payback' Team - £15,000
- Gardening service for the elderly and disabled - £20,000
- Small grants budget (up to £500 per project) for local community based projects - £10,000
- Older Persons' Event Week 2012 - £3,500
- Cricket coaching for young people - £5,000
- Skips - £5,000
- Ad-hoc projects that meet Business Plan priorities - £20,000

2.4 The remainder of the budget was allocated by ward to focus on the following priority areas:

- Additional services for young people - £36,000
- Tackling crime and grime through tasking meetings - £40,000
- Community engagement and involvement - £40,000

3 Main Issues – funding requests for new projects

3.1 Neighbourhood Improvement Officer

3.1.1 At the Outer East Area Committee meeting held In July 2012 the Well Being Budget report included reference to the creation of a new post to support Locality Working that focused on community support, civic pride and responsibility and some of the issues relating the Localism Act, most notably community planning. The following information provides more detail about the proposal and requests that Area Committee agree to fund such a post initially for a 12 month period.

3.1.2 What is the added value of the role?

It provides a level of support to community groups to transform ideas into projects and enterprises which build on strengths, meets needs and aspirations and tackles concerns in communities and delivers at a local level the city priority of making Leeds the best city for communities.

It provides a single point of contact for communities that need support.

It will promote the Council priorities of civic pride and civic responsibility.

It will provide support for communities wanting to take advantage of localism opportunities, especially Neighbourhood Planning, right to challenge etc.

It will lead to more people getting involved in their local community by encouraging and supporting people to develop their skills and knowledge to motivate them to take action to enable positive change within the community.

3.1.3 What are the benefits of the role?

It will build on the capacity and confidence of local residents to take action to improve their area through a transparent process that is open and simple to access.

It will build upon and enhance existing neighbourhood working.

It will improve community cohesion through effective engagement and participation.

It will build trust in local services / council by giving people experience of key decision making.

It will bring forward new people to engage as citizens.

It will develop the community leadership roles of ward members.

It will deliver the community engagement aspect of Neighbourhood Planning in non-parished areas.

3.1.4 The main activities of the officer in agreement with Ward Members will be:

To promote participation, citizenship and community cohesion and develop the aims of civic responsibility and civic pride by working intensively in communities with a particular focus on those communities with high indicators of deprivation.

Build the skills capacity of communities and groups (particularly those which are hard to reach) and co-produce with Elected Members local solutions to local issues organising appropriate training where needed.

Develop Community Champions who will have a key role in raising awareness of thematic issues within their communities.

Support groups to engage in the three main aspects of the Localism Act.

Assist communities to establish and support local events such as galas and community meetings/events.

Provide support to project work that stems from Neighbourhood Improvement Boards (NIBs), where they are established, in agreement with Ward Members and support the NIB sub-groups and help with the development of an action plan for each NIB.

Design and deliver new ways to engage and ensure that the engagement crosses all groups to include young people, old people, new communities, BME communities etc. The post holder will explore new techniques of engagement such as 'the civic conversation' held in Garforth.

Support the management and implementation of area wide integrated change programmes taking responsibility for specific related improvement work underpinned by outcomes based accountability, including regular reports to Area Committees etc.

3.1.5 Geography

The proposal is that this is initially for 12 months and in that 12 month period the targeted neighbourhoods would include Halton Moor, Osmondthorpe, Whinmoor, Swarcliffe and possibly Cross Gates. If the project proves successful and Area Committee extend the period of the contract other area in Outer East could be considered in the future.

The post holder will be employed by a third sector organisation but managed by the Area Support Team.

The post is graded at SO1. The costs include the following.

Annual Costs	
Salary SO1 2011-2012	25843.16
NI	2662.29
Payroll fee @ £7 per month	84.00
Travel	240.00
Mobile phone	30.00
Total	28859.45
Management fee @ 10%	2885.95
Total Costs	31745.40

3.1.6 The cost in 2012/13 will be determined by how quickly we recruit to the post but a target would be to have someone in post by the end of January 2013.

3.1.8 **Appendix 1** provides a job description of the role.

3.1.9 This project meets the following priority of the Outer East Area Committees Business Plan:

Communities are empowered and engaged. People get on well together.

3.2 Funding to support Neighbourhood Elders Team (NET) and Luncheon Clubs in Outer East

3.2.1 At the Area Committee meeting held in October it was agreed to progress a project with NET whereby support would be given to that organisation to ensure the smooth running of luncheon clubs in the outer east villages.

3.2.2 The initial meeting with NET has now been held with a further meeting anticipated soon. The key tasks required to be undertaken will include:

- Applying for grants
- Ensuring that the books of the respective luncheon clubs balance
- Dealing with payments for lunches, transport etc
- Acting as an arbitrator in any disputes that may arise
- Encouraging maximum take up

3.2.3 At this stage the exact cost to Area Committee is not known but it is anticipated in being in the region of £5, 000 to £7,000.

3.2.4 A full project is expected to come to Area Committee in the New Year.

3.3 Primrose House DDA toilet facility enhancement (Swillington)

3.3.1 Primrose House Community Centre serves the adjacent sheltered housing complex in Swillington.

3.3.2 The toilet facility in the community centre requires enhancement in order to make it DDA compliant. This will allow easy access to the toilet facilities in the centre for the elderly/vulnerable and disabled residents who use it for functions, including coffee mornings etc.

3.3.3 The total cost of the work is £16,730. The Outer South East Area Panel has approved £2,865 towards this project and Aire Valley Homes capital contribution is £11,000 which leaves a balance of £2,865.

3.3.4 This project meets the following priority of the Outer East Area Committees Business Plan:

Residents in Outer East are active and healthy

3.4 Staites Riverside Sensory Garden Project – Allerton Bywater in Bloom

3.4.1 Allerton Bywater in Bloom and members of the wider community would like to create a sensory garden space in the Staites is near the river front. The existing area is devoid of planting and there is nothing to attract families to the site.

3.4.2 The intention is to create a Sensory Community Garden for the whole community. There will be an opportunity to work with local schools in the development of the site and it is anticipated that after the transformation local schools will make arrangements to regularly visit and enjoy this facility.

3.4.3 The cost of the project is £2,733 and the request is that Area Committee award £2,233 towards the cost. The remaining funds are being met by Groundwork Leeds Community Design Service.

3.4.4 Cost breakdown is:

- Sketch design, budget estimates and risk assessment - £700
- Consultation with community co-ordinator - £565
- Volunteer activity days - £188
- Bird making boxes with local school children - £280
- Tools and equipment - £500

3.4.5 This project meets the following priority of the Outer East Area Committees Business Plan:

- Communities are empowered and engaged. People get on well together.
- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods

3.5 Temple Newsam Park Run

3.5.1 This event will be held every Sunday morning at Temple Newsam and will provide a free 5K family run. The run has been risk assessed and a first aid marshal is provided.

3.5.2 The event will be advertised locally and details are available at www.parkrun.org.uk.

3.5.3 The cost to set up the run is £6,000. Of this, £3,000 comes from the Parkrun budget via sponsors (Lucozade, Adidas, Sweatshop etc). They seek £3,000 match funding from local councils, grant bodies and other organisations. For Temple Newsam, they have secured £500 from Leeds Network Athletics and £250 from POCA, which leaves £2,250 to find.

3.5.4 The grant from Area Committee will cover:

- Barcode scanners £119.23 x3 £357.69
- Timing device £206.98
- Laptop/netbook £480.00
- Timing device driver for laptop £102.00

- Bespoke computer software £960.00
- Cones / tape / distance markers / signs / hi-viz jackets / clipboards (contribution towards £240) £141

Total - £2,250

3.5.5 After the initial start up costs this project will become self sustainable and there will be no need for any further contribution from Area Committee.

3.5.6 This project meets the following priority of the Outer East Area Committees Business Plan:

- Residents in Outer East have access to opportunities to become involved in sport and culture
- Residents in Outer East are active and healthy

3.6 Ninelands Lane Zebra Crossing

3.6.1 This proposal is to provide the total cost of funding (£10,000) to install a zebra crossing on Ninelands Lane, Garforth.

3.6.2 The construction and provision a formal zebra crossing facility will be adjacent to Glebelands playing fields and provide a safe crossing facility for the local community travelling between Glebelands playing fields, the car park, Garforth Sports Centre and the Monkey Maze children's play area.

3.6.3 There is no pedestrian crossing anywhere along the length of Ninelands Lane that is approximately 0.8 miles in length and has a number of facilities including 1 primary school, 2 public houses, a fire station, a sports centre, a children's play centre, a cemetery, a skate park and public playing fields.

3.6.4 The work will be included with the highways improvement planned on Main Street in March 2013.

3.6.5 This project meets the following priority of the Outer East Area Committees Business Plan:

- Residents in Outer East are safe and feel safe

3.7 Small Grants

3.7.1 The details of small grants received since April 2012 is detailed on **Appendix 2**.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 All projects developed are in consultation with Elected Members and local communities. Approval for a contribution from the well being budget is secured at Area Committee.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Community groups submitting a project proposal requesting funding from the well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality group the project will work with, and how equality and cohesion issues have been considered.
- 4.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

4.3 Council Policies and City Priorities

- 4.3.1 The projects outlined in this report contribute to targets and priorities set out in the following council policies:
- Vision for Leeds
 - Safer & Stronger Communities Plan
 - Children & Young Peoples Plan
 - Health & Well Being City Priority Plan

4.4 Resources and Value for Money

- 4.4.1 There is no new resource implications as a result of any projects detailed within this report. In all requests for funding from Area Committee applicants are asked to consider value for money during the application process.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded from the Well being Budget.
- 4.5.2 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are no longer eligible for call in.
- 4.5.3 There are no key or major decisions being made that would be eligible for call in.

4.6 Risk Management

- 4.6.1 All proposals requesting well being funding complete a section in the application process outlining the risks associated with the project and how they will be managed.

5 Conclusions

- 5.1 The report provides information on how the well being budget 2012/13 has been allocated against priorities identified in its Business Plan.

5.2 The report also requests that Area Committee consider a new position of Neighbourhood Improvement Officer.

6 Recommendations

6.1 Members are requested to:

- Note the position of the Well Being Budget.
- Agree to fund a Neighbourhood Improvement Officer for a 12 month period.
- Note progress regarding discussions with NET.
- Approve £2,865 towards Primrose House sheltered complex disabled wc
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- Note the Small Grants approved to date

7 Background documents

7.1 Well Being Budget report to Outer East Area Committee – May 2012

7.2 Well Being Budget report to Outer East Area Committee – July 2012

7.3 Area Functions schedule report to Outer East Area committee – July 2012

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.